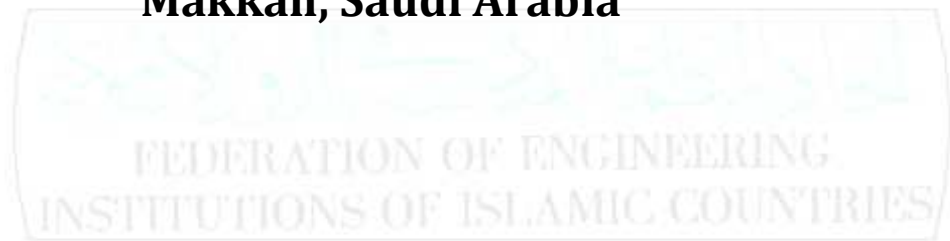


Federation of Engineering Institutions of Islamic Countries (FEIIC)

Minutes of the 27th Executive Council Meeting 24th May 2014 (25th Rajab, 1435 H) Makkah, Saudi Arabia



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Minutes of the FEIIC 27th Executive Council Meeting 24th May 2014, Makkah, Saudi Arabia

Attendees

Executive Council

No.

1	Engr. Hamad Alshagawi	Saudi Arabia	President	Attended
2	Engr. Syed Abdul Qadir Shah	Pakistan	Deputy President	Attended
3	Dr. Ali Abdul Rahim	Egypt	Vice President	Attended
4	Zhunussov Talgat Turlibekovich	Kazakhstan	Vice President	Excused
5	Engr. Majed Tabbaa	Jordan	Vice President	Excused
6	Dr. Ghazi Alabasi	Saudi Arabia	Secretary General	Attended
7	Engr. Sohail Bashir	Pakistan	Council Member	Attended
8	Engr. Ibrahim Al Dhobaie	Saudi Arabia	Council Member	Attended
9	Zhainakov Amanbek Zhainakovich	Kyrgyzstan	Council Member	Attended
10	Prof. Megat Johari Megat Mohd Noor	Malaysia	Council Member	Attended
11	Engr. Essam Mahmoud	Egypt	Council Member	Attended

Special Invitees:

11	Dato' Prof. Abang Abdullah	Malaysia	Past President	Attended
12	Ir Ahmed Rashid Zeid Keilani	Jordan	Past Secretary General	Attended

Observers:

13	Engr. Mohammad Abu Afifeh	Jordan	Observer	Attended
14	Engr. Azlan bin Abdul Aziz	Malaysia	Observer	Attended
15	Dr. Nasir Mahmood Khan	Pakistan	Observer	Attended
16	Dr. Saleh Almogrin	Saudi Arabia	Observer	Attended
17	Engr. Sulaiman Alamoud	Saudi Arabia	Observer	Attended
18	Mohammed Shafi	Saudi Arabia	Observer	Attended

27-1 Opening

The meeting was opened at 1:00 PM by Engr. Hamad Alshagawi, the President.

27-2 Recitation from Holy Qur'an

Few verses from the Holy Quran (18-24, Surah Al-Hashr) were recited.



27-3 Welcoming remarks

Engr. Hamad Naser Alshagawi, the Chairman of FEIIC, welcomed all the participants from brotherly countries and specially Mr. Mohammed Zgoul, the OIC representative.

The Secretary General, Dr. Ghazi Alabasi was requested by the President to pursue the meeting.

27-4 26th FEIIC Council Meeting, Dec. 2013, Al Madinah, KSA

Prof. Megat Johari read the Minutes of the of 26th EC Meeting that was held in Madinah, KSA on 23rd December 2013, and the Secretary General requested the house to kindly appoint any suggestions, omissions, corrections or addition to the minutes.

No comments were raised and the 26th EC Meeting minutes was then approved.

27-5 Report by the FEIIC General Secretary; Dr. Ghazi Alabasi

The Secretary General reported that only Malaysia and Jordan sent their quarterly reports and hope to receive from others for the next meeting.

a. Regional Offices :

- i. Malaysia (report submitted)
- ii. Jordan (report submitted)
- iii. Pakistan (No report)
- iv. Egypt (No report)
- v. Kazakhstan (No report)

b. Standing Committees:

- i. EQAPS (Malaysia)
- ii. Innovation & Development (Kazakhstan) – No report
- iii. Information & Communication (Jordan) – No report

Received an official letter for withdrawal from Jordan.

- iv. Engineering Education (Pakistan) – No report
- v. Low-Income Housing (Syria) – No report
- vi. Power Production & Energy Saving (Saudi Arabia) – No report
- vii. Al Quds Committee, Jordan – No report

c. FEIIC Young Engineers Group (FYEG) & Muslim Women Engineering Committee

It is agreed to establish this committee and put efforts to build ties between its members. As the suggestion came from Pakistan, it is agreed that this committee will be established with membership from Jordan.



Plan and budget are expected to be submitted by Pakistan and Jordan jointly.

Decision 27-5(A): *Formation of Young Engineers Group*

Action by: *Pakistan, Jordan*

d. *FEIIC Website*

The Secretary General introduced the new website developed by the IT team at Saudi Council of Engineers based on the existing official website managed by Malaysia. All members were requested to put link on their official websites to FEIIC website.

(<http://feiic.saudieng.sa/Pages/default.aspx>)

27-6 *Suggestion to enhance the FEIIC functions* were raised by SG as follow:

- a. The Secretary General pointed to the house that several difficulties were encountered during the past time which include:
 - i. Low communication made between members and SG.
 - ii. Financial obligations were not met, and it was agreed that each country will bear costs of their delegates.
 - iii. Low performance of standing committees and Regional Offices.

Addressing the issue of low communication between members and the Secretariat General, Dr. Nasir Khan of Pakistan stressed on the need of assigning a person in charge of communication, and the house unanimously agreed that each member country should assign a person in charge of communication and provide contact details to the Secretariat General.

Decision 27-6(A): *Assign communication In-charge*

Action by: *All member countries & Secretariat General.*

Accordingly, Mr. Mohammed Shafi of Saudi Council of Engineers was assigned as Executive Secretary to the current Secretariat General.

On discussion on financial obligations, it was agreed by the majority that each country will bear costs of their delegates to the Executive Council Meetings, General Assembly Meetings and other events.

Decision 27-6(B): *Each country will bear costs of their delegates to the events.*

Action by: *All members.*

The low performance of committees was discussed, and the house decided to keep only deliverable committees; and it was decided that the following committees will kept operating and all other committees previously established will be retired.



Committees that will continue to work are:

- (1) **EQAPS** Committee, chaired by Prof. Megat Johari
- (2) Young Engineers Committee, chaired by Pakistan.

Decision 27-6(C): *Inactive committees are retired.*

For **EQAPS**, it is agreed to split to two groups as:

- (1) **Accreditation**, the team consists of Malaysia (Prof. Megat Johari), Pakistan (Dr. Nasir Khan), with the assistance of Jordan (Ir. Ahmed Keilani), and Egypt (Dr. Ali Abdul Rahim). The team will work on this project under the name "**Madinah Accord**".

Decision 27-6(D): Accreditation Committee under EQAPS formed and the team will work on "Madinah Accord".

Action by: *Malaysia and Pakistan*

- (2) **Professional**, the team consists of Jordan (Engr. Abu Afifeh), Saudi Arabia (Engr. Sulaiman Al Amoud), with the assistance of Pakistan (Engr. Sohail Bashir), Egypt (Engr. Essam Mahmoud), and Malaysia (Prof. Abang Abdullah). The project is named as "**Makkah Accord**".

Decision 27-6(E): *Professional Committee formed under EQAPS and the team will work on "Makkah Accord".*

Action by: *Jordan and Saudi Arabia.*

Both teams are responsible for drafting the outlines of their functions and to come with an action plan in the next meeting.

The Young Engineers Convention (FEIIC IYEC-2014) held in Lahore, Pakistan on 18-20 April, 2014, had a special mention in the house and Prof. Abang congratulated for the success of the initiative by Pakistan, where it was noted an approx. 1200 young engineers participated in the event.

Dr. Syed Qadir Shah of PEC, Pakistan further expressed their willingness to establish Young Engineer Association in Pakistan under FEIIC.

27-7 *Any other business:*

- a. On an extended discussion on SG's statement, Engr. Ibrahim Aldhobaie commented on overall performance of the FEIIC Committees and Council members, and suggested that the roles, duties, and responsibilities of each and every position are to be precisely defined in order to function



properly. Engr. Keilani seconded the suggestion and the house unanimously agreed that the Secretary General should inform the team members about their duties. Malaysia had agreed to draft an elaborated definitions of the duties and responsibilities of key positions and send to the Secretary General. The Secretary General then will distribute it to the concerned personnel.

Decision 27-7(A): *Define the duties and responsibilities of key positions.*

Action by: *Malaysia*

- b. It was agreed that next FEIIC EC meeting will be held in Putra Jaya, Malaysia on 25 & 26 November 2014 in conjunction with WRICET 2014.

Decision 27-7(B): *Next Executive Council Meeting on 25 & 26 Nov. 2014, Malaysia*

- c. It was agreed that Malaysia will take the initiative to invite Indonesia, being the largest Islamic country, to participate in FEIIC actively.

Decision 27-7(C): *Invite Indonesia to participate actively.*

Action by: *Malaysia*

- d. On disseminating the activities of FEIIC, Prof. Abang noted that moving the Secretariat from one country to another broke the continuity of documentation, such as for the FEIIC News Letter which was active until 2000. The lack of permanent secretariat caused losing information. Unawareness of the general process of FEIIC activity documentation and language barriers also played a role in missing the continuity.
- e. While briefing about the activities of FEIIC, the Secretary General stated that all the activities of respective institution of member countries shall be treated as activities of FEIIC. He further emphasized that all the member institutions should use FEIIC logo as partner in all their programs and accordingly send FEIIC secretariat the report and photographs of each program for publishing in Newsletter and for placement on FEIIC website as FEIIC activities.

Decision 27-7(D): *Use FEIIC logo as partner in all programs, send report and photographs to the Secretary General.*

Action by: *All members*

- f. In the discussion on the type of relation between FEIIC and OIC, Mr. Zhgoul explained that it could be a type of cooperation and linkage, subject to further studies on whether it contradicts with other organizations sharing the same interests of FEIIC and already linked to



OIC, and approval of Council of Ministers is needed for observer status. It was then suggested lobbying through the foreign ministries of the member countries for expedition of the process. Prof. Abang cleared the stand that FEIIC do not need to be under OIC, but want to develop a direct linkage. Mr. Zghoul also supported the FEIIC's independent status. Engr. Alshagawi targeted six months to approach OIC and to reach to an initial understanding between the both parties.

Decision 27-7(E): *To discuss cooperation matters with OIC*

Action by: *President of FEIIC*

- g. It was agreed that the Secretariat General will prepare a draft of cooperation between FEIIC and OIC.

Decision 27-7(F): *Prepare draft of cooperation with OIC*

Action by: *Secretary General of FEIIC*

- 27-8 *Closing:* The meeting was adjourned at 6:00 PM with a closing remark by Prof. Abang Abdullah and note of thanks by the FEIIC President.





Appendix:

Action Items, derived from the Minutes of Meeting (27th EC), Makkah

No.	Task	Assigned to	Time Limit
1	Formation of Young Engineers Group	Pakistan, Jordan	During the session
2	Managing FEIIC Website	Saudi Arabia	With immediate effect
3	Providing activity news to SG	All members	With immediate effect
4	Assign communication officer	All national members	ASAP
5	Accreditation Committee – outline and action plan	Malaysia Pakistan	Next EC Meeting
6	Professional Committee – Outline and action plan	Jordan Saudi Arabia	Next EC Meeting
7	Define duties and responsibilities of key positions	Malaysia	ASAP
8	Next EC meeting arrangements	Malaysia	November 2014
9	Inviting Indonesia to actively participate	Malaysia	Before Next EC Meeting
10	Use FEIIC logo as partner in all programs, send report and photographs to the Secretary General	All members	With immediate effect
11	Developing relation with OIC	President	Six months, update on next EC Meeting
12	Draft of cooperation between OIC and FEIIC	Secretary General	Next EC Meeting