

Federation of Engineering Institutions of Islamic Countries (FEIIC)

Minutes of the 28th Executive Council Meeting

25th November 2014 (3rd Safar, 1436 H)

Putrajaya, Malaysia



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Minutes of the FEIIC 28th Executive Council Meeting 25th November 2014, Putrajaya, Malaysia

Attendees

Executive Council

No.

1	Engr. Hamad Alshagawi	Saudi Arabia	President	Attended
2	Engr. Syed Abdul Qadir Shah	Pakistan	Deputy President	Attended
3	Dr. Ali Abdul Rahim	Egypt	Vice President	Excused
4	Zhunussov Talgat Turlibekovich	Kazakhstan	Vice President	Excused
5	Engr. Mohammed Abu Afifah	Jordan	Vice President	Attended
6	Dr. Ghazi Alabasi	Saudi Arabia	Secretary General	Attended
7	Engr. Sohail Bashir	Pakistan	Council Member	Attended
8	Engr. Ibrahim Al Dhobaie	Saudi Arabia	Council Member	Excused
9	Zhainakov Amanbek Zhainakovich	Kyrgyzstan	Council Member	Excused
10	Prof. Megat Johari Megat Mohd Noor	Malaysia	Council Member	Attended
11	Engr. Essam Mahmoud	Egypt	Council Member	Excused

Special Invitees:

12	Dato' Prof. Abang Abdullah	Malaysia	Past President	Attended
13	Ir Ahmed Rashid Zeid Keilani	Jordan	Past Secretary General	Attended
14	Engr. Ayad Al-Homoud	Kuwait	Chairman, KSE	Attended

Observers:

15	Dr. Nasir Mahmood Khan	Pakistan	Observer	Attended
16	Dr. Saleh Almogrin	Saudi Arabia	Observer	Attended
17	Engr. Sulaiman Alamoud	Saudi Arabia	Observer	Attended
18	Mohammed Shafi	Saudi Arabia	Executive Secretary	Attended
19	Engr. Jaleel Hasan	Saudi Arabia	Observer	Attended
20	Dr. Thamer Mohammed	Malaysia	Observer	Attended



28-1 Opening

The meeting was opened at 2:00 PM by Engr. Hamad Alshagawi, the President, on confirming the quorum for convening the Executive Council meeting.

28-2 Recitation from Holy Qur'an

Few verses from the Holy Quran (Surah Al-Fajr) were recited.

28-3 Welcoming remarks

Engr. Hamad Naser Alshagawi, the President of FEIIC, welcomed all the participants from member countries. He welcomed, on behalf of the FEIIC and the Executive Council, Engr. Ayad Al-Homoud, the Chairman of Kuwait Society of Engineers to the meeting.

The Secretary General, Dr. Ghazi Alabasi, was requested then by the President to pursue the meeting.

28-4 27th FEIIC Council Meeting, 24th May 2014, Makkah, KSA

Prof. Megat Johari, upon request by the Secretary General, read the Minutes of the of 27th Executive Council Meeting that was held in Makkah, KSA on 24th May 2014, and the Secretary General requested the house to kindly appoint any suggestions, omissions, corrections or addition to the minutes.

No comments were raised and the 27th Executive Council Meeting Minutes was then approved unanimously (see Appendix I).

28-5 Report by the FEIIC General Secretary; Dr. Ghazi Alabasi

The Secretary General reported that Kazakhstan, Malaysia and Jordan sent their quarterly reports.

a. Regional Offices :

- i. Malaysia (report submitted)
- ii. Jordan (report submitted)
- iii. Pakistan (No report)
- iv. Egypt (No report)
- v. Kazakhstan (report submitted)

Submitted regional reports and country report from KSA were printed and distributed among the attendees in the meeting (see Appendices II, III, IV, and V).

b. Standing Committees:

- i. EQAPS (Malaysia)



1. The Secretary General requested Prof. Megat Johari, Head of the EQAPS Standing Committee to brief on the progress of the team.
2. Prof. Megat talked about their latest committee meeting on EQAPS held on 24th November, 2014 in Malaysia and briefed on its outcomes supported with a PowerPoint presentation (see Appendix VI).
3. Engr. Abu Afifah of Jordan raised a question on mobility issues of engineers from member countries who agreed on EQAPS' Madinah Accord, whether each country is bound to accept accreditation of their counterparts. It was explained as by default each member is expected to recognize the accreditation but are not obliged to. And it was suggested to invite all universities in member countries to the Madinah Accord (no time limit set).
4. Engr. Keilani asked about the responsible body in FEIIC for implementing the Madinah Accord. And, it is suggested that the EQAPS Sub Committee has to define its structure. Prof. Megat explained that registration of signatories and applications to Madinah Accord could be managed by the minimum staff as Washington Accord does.

Decision 28-5(A): *To draft Madinah and Makkah Accords in detail.*
Action by: *EQAPS Sub Committees (Prof. Megat & Engr. Abu Afifah).*

ii. Young Engineers Group (FYEG)

1. Pakistan and Jordan promised to continue their efforts for the formation of Young Engineers Group by the end of the current session, as agreed.

Decision 28-5(B): *Formation of Young Engineers Group*
Action by: *Pakistan, Jordan*

28-6 ***Matters Arising: Round table discussions and suggestions to enhance the FEIIC functions by the attendees:***

a. Cooperation between FEIIC and OIC

- i. A draft of the cooperation agreement between FEIIC and OIC was distributed among the attendees (see Appendix VII).
- ii. Decided to invite OIC representatives to FEIIC Executive Committee meetings.



Decision 28-6(A): Invite OIC representatives to FEIIC Executive Committee meetings

Action by: General Secretariat

- iii. A meeting was carried out between FEIIC and OIC, and agreed upon several terms, but no written confirmation by official documentation from OIC has received yet.

Decision 28-6(B): Get written official documents of cooperation from OIC

Action by: General Secretariat

- iv. Engr. Hamad Alshagawi, FEIIC President; Engr. Ibrahim Aldhobaie, Executive Council Member; Mr. Abdullah Alshehri, SCE Western Region Manager; and Engr. Jaleel Hasan visited OIC Headquarter in Jeddah on 10th September 2014 and held a meeting with Mr. Mohammad Naeem Khan, Asst. Secretary General for Science and Technology, OIC; and Mr. Mohammad Kamran Akhtar, Director General, Dept. of Science and Technology, OIC. A report of the meeting was distributed among the attendees (see Appendix VIII).

b. Progress status of last Executive Council decisions

All targeted items were covered during the report period, except regional reports from Egypt and Pakistan.

c. Nomination of Engr. Mohammed Abu Afifah

As per written request from Jordan, Engr. Abu Afifah replaced Engr. Majed Tabba, as a Vice President of the current Executive Council (see Appendix IX).

d. Arabic version of FEIIC Constitution

Engr. Ahmed Keilani submitted an Arabic version of FEIIC Constitution. A copy of said Arabic version is kept with the Secretariat and will be distributed to any member on request.

e. FEIIC website

All members are requested to forward the links of their activity reports to FEIIC General Secretariat to include it in our events list.

Decision 28-6(C): Share activity reports with FEIIC General Secretariat

Action by: All members.



f. Communication Issues

It was observed that communication between General Secretariat and members during the report period has progressed well, but communication between member countries still need attention.

Decision 28-6(D): *Invite member countries to events and activities.*

Action by: *All members.*

28-7 Procedures for Minutes of Meeting:

A proposal by Engr. Ibrahim Aldhobaie to define the procedures for preparation, review, and approval of the minutes in a timely manner was submitted for perusal of the house (see Appendix X).

28-8 Any other business:

- a. Engr. Ayad Al-Homoud, guest of honor and invited participant from Kuwait, suggested to form a task force to study the reasons why many of FEIIC member countries are not active to the expected level, look into what do we need to motivate the members, and find a way to develop strong connections among FEIIC and members.
- b. Engr. Sohail Bashir reported that he recently had a successful meeting with the top officials of Institution of Engineers, Bangladesh on FEIIC and conveyed their willingness to reactivate their association with FEIIC. He handed over the contact details of IEB to the General Secretariat for further correspondence.

Decision 28-8(A): *Communicate with Bangladesh to reactivate their membership.*

Action by: *General Secretariat.*

- c. Engr. Abu Afifah drew the attention of the house to the importance of being Turkey as a member in FEIIC and suggested that next FEIIC Executive Council Meeting to be conducted in Turkey in June 2015. Dr. Nasir Khan volunteered to coordinate between Turkey and General Secretariat on this issue.

Decision 28-8(B): *Communicate with Turkey to organize 29th Executive Council Meeting in Istanbul in June 2015.*

Action by: *Dr. Nasir Khan & General Secretariat.*

- d. Dr. Nasir Khan also suggested to conduct next EQAPS meeting in association with MUDEK, the Turkish Association of Engineering Accreditation, in Turkey. The date is not fixed yet. He will coordinate with General Secretariat to finalize this issue.



Decision 28-8(C): *Communicate with MUDEK to organize next EQAPS Meeting in Istanbul.*

Action by: *Dr. Nasir Khan & General Secretariat.*

- e. Prof. Abang Abdullah stressed on the need of a permanent secretariat, to fortify and streamline FEIIC activities, and suggested that Saudi Council of Engineers, representing Saudi Arabia, to provide necessary facilities. Engr. Sohail Bashir reminded that such a move needs amendments to the constitution, which could be done through the next General Assembly.
- f. It is decided to conduct next biennial Engineering Education Conference in Madinah in December 2015. Exact date will be announced later.

Decision 28-8(D): *Preparations for Engineering Education Conference 2015, Madinah.*

Action by: *General Secretariat.*

- g. The EQAPS Standing Committee will organize a meeting of member countries in Madinah or Makkah on "Accreditation Systems in Member Countries" during December 2015 as a pre or post event of the biennial education conference.

Decision 28-8(E): *Preparations for EQAPS Standing Committee meeting, Dec., 2015*

Action by: *EQAPS Standing Committee & General Secretariat.*

28-9 **Closing:** The meeting was adjourned at 5:00 PM with a note of thanks to the host, event support team, and attendees.



Appendices to the 28th FEIIC Executive Council Meeting Minutes

- I. 27th Executive Council Meeting Minutes**
- II. Regional Report, Malaysia**
- III. Regional Report, Jordan**
- IV. Regional Report, Kazakhstan**
- V. Country Report, Saudi Arabia**
- VI. EQAPS Outline Presentation**
- VII. Cooperation Agreement draft, FEIIC and OIC**
- VIII. Report on FEIIC's visit to OIC**
- IX. Executive Council Member Replacement Request from Jordan**
- X. Proposal by Engr. Aldhobaie on Minutes of Meeting**
- XI. Action Items, derived from the Minutes of Meeting (28th EC), Putrajaya.**



Appendix (XI):

Action Items, derived from the Minutes of Meeting (28th EC), Putrajaya

No.	Task	Assigned to	Time Limit
1	To draft Madinah and Makkah Accords in detail	Prof. Megat & Engr. Abu Afifah	This session
2	Formation of Young Engineers Group	Pakistan, Jordan	This session
3	Invite OIC representatives to FEIIC Executive Committee meetings	General Secretariat	All Executive Council meetings
4	Get written official documents of cooperation from OIC	Engr. Jaleel Hasan & General Secretariat	Before next EC
5	Share activity reports with FEIIC General Secretariat	All members	No time limit
6	Communicate with Bangladesh to reactivate their membership.	General Secretariat	Immediate
7	Communicate with Turkey to organize 29th Executive Council Meeting in Istanbul in June 2015	Dr. Nasir Khan & General Secretariat	Immediate
8	Communicate with MUDEK to organize next EQAPS Meeting in Istanbul	Dr. Nasir Khan & General Secretariat	Immediate
9	Preparations for Engineering Education Conference 2015, Madinah	General Secretariat	Before next EC
10	Preparations for EQAPS Standing Committee meeting, Dec., 2015	EQAPS Standing Committee & General Secretariat	Before next EC