

Federation of Engineering Institutions of Islamic Countries (FEIIC)



Minutes of the 29th Executive Council Meeting

19th December 2015 (8th Rabi' Awwal, 1437 H)

Madinah, Saudi Arabia

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Attendees

Executive Council

1	Engr. Hamad Alshagawi	Saudi Arabia	President	Deputed*
2	Engr. Syed Abdul Qadir Shah	Pakistan	Deputy President	Deputed^
3	Dr. Ali Abdul Rahim	Egypt	Vice President	Excused
4	Zhunussov Talgat Turlibekovich	Kazakhstan	Vice President	Excused
5	Engr. Mohammed Abu Afifah	Jordan	Vice President	Attended
6	Dr. Ghazi Alabasi	Saudi Arabia	Secretary General	Deputed**
7	Engr. Sohail Bashir	Pakistan	Council Member	Attended
8	Engr. Ibrahim Al Dhobaie	Saudi Arabia	Council Member	Excused
9	Zhainakov Amanbek Zhainakovich	Kyrgyzstan	Council Member	Excused
10	Prof. Megat Johari Megat Mohd	Malaysia	Council Member	Attended
11	Engr. Essam Mahmoud	Egypt	Council Member	Excused

Special Invitees:

12	Dato' Prof. Abang Abdullah	Malaysia	Past President	Attended
13	Ir Ahmed Rashid Zeid Keilani	Jordan	Past Secretary General	Attended
14	Dr. Jamil Jarallah Al-Bagawi	Saudi Arabia	Chairman, SCE	Attended*
15	Dr. Hussain Yahya Fadhli	Saudi Arabia	Secretary General, SCE	Attended**
16	Engr. Meshary Al-Shathry	Saudi Arabia	Board Member, SCE	Attended
17	Engr. Jawed Salim Qureshi	Pakistan	Chairman, PEC	Attended^
18	Dr. Gulbazar Mediyeva	Kazakhstan	NEA R Kazakhstan	Attended
19	Engr. Hisham Elshafei	Egypt	Egyptian Synd. Engineers	Attended
20	Dr. Nasir Mahmood Khan	Pakistan	PEC/ Member, EQAPS SC	Attended
21	Engr. Sulaiman Alamoud	Saudi Arabia	SCE/ Member, EQAPS SC	Attended

Observers:

22	Dr. Saleh Almogrin	Saudi Arabia	SCE	Attended
23	Engr. Sultan Mahmood Khan	Pakistan	IEP, Pakistan	Attended
24	Engr. Kamal Al Hamad	Saudi Arabia	Advisor to the Board, SCE	Attended
25	Engr. Ibrahim Al Humoud	Saudi Arabia	SCE	Attended
26	Dr. Ruslan Hassan	Malaysia	IEM, Malaysia	Attended
27	Mohammed Shafi	Saudi Arabia	Executive Secretary	Attended



29-1 Opening

The meeting was opened at 4:00 PM by Dr. Jamil Jarallah Al-Bagawi, the Chairman of SCE, the hosting national member, on behalf of the FEIIC President.

29-2 Recitation from Holy Qur'an

Few verses from the Holy Quran were recited.

29-3 Welcoming remarks

Dr. Jamil Jarallah Al-Bagawi, on behalf of the President of FEIIC, welcomed all the participants from member countries. He conveyed the apology of Engr. Hamad Alshagawi, the FEIIC President, to the council members for not being able to attend the meeting due to an unforeseen personal situation; and Dr. Al-Bagawi then requested Dr. Hussain Yahya Fadhli to lead the meeting.

29-4 28th FEIIC Council Meeting, 25 November 2014, Putrajaya, Malaysia

Executive Secretary, upon request by the Secretary General, read the Minutes of the 28th Executive Council Meeting that was held in Putrajaya, Malaysia on 25th November 2014, and the Secretary General requested the house to kindly appoint any suggestions, omissions, corrections or addition to the minutes.

No suggestions, omissions, corrections or addition to the minutes were raised and the 28th Executive Council Meeting Minutes was then approved unanimously (see Appendix I).

29-5 Reports by the FEIIC Regional Offices

The General Secretariat reported that Kazakhstan, Malaysia, Pakistan and Jordan sent their biennial reports, while Egypt's board member was unable to attend the meeting or send their report.

a. Regional Offices :

- i. Kazakhstan (report submitted)
- ii. Malaysia (report submitted)
- iii. Pakistan (report submitted)
- iv. Jordan (report submitted)
- v. Egypt (No report)

The available reports from the above regional offices and a country report from KSA, as the General Secretariat, were printed and distributed among the attendees in the meeting (see Appendices II, III, IV, V, and VI).

b. Standing Committees:

- i. EQAPS (Malaysia)



1. The Secretary General requested Prof. Megat Johari, Head of the EQAPS Standing Committee to brief on the project and the progress of the team.
2. Prof. Megat Johari talked about their latest committee meetings on EQAPS held on 24th November, 2014 in Malaysia, and on 19th December 2015 in Madinah; and briefed on EQAPS Project supported with a PowerPoint presentation (see *Appendix VII*).
3. The outline of Madinah Accord, an effort to develop a comprehensive system to enable the FEIIC member countries to enhance their standard of engineering education and leading to their substantial equivalency, which was prepared by the FEIIC EQAPS Project Committee, headed by Prof. Megat Johari, was distributed in the house (see *Appendix VIII*).
4. It was offered by Dr. Nasir Mahmood Khan in the 28th EC Meeting to mediate with MUDEK in Istanbul on cooperation for EQAPS Project. Turkey was ready to share and cooperate in the project but the General Secretariat delayed in responding to the request until time lapsed.
5. Agreed to conduct a two-day workshop on EQAPS in Jeddah on 8 & 9, May 2016.

Decision 29-5(A): *To conduct EQAPS Workshop in Jeddah on 8-9 May 2016*

Action by: *EQAPS Standing Committee, General Secretariat.*

ii. Young Engineers Group (FYEG)

1. As reported by Engr. Jawed Qureshi, chairman of PEC, Pakistan had gone ahead with young engineers program and hosted a conference that was attended by >1200 young engineers. In this regard, a declaration was made / agreed in Lahore (see *Appendix IV*).
2. Engr. Keilani explained the various methods of how Jordan is extending their supports for the Young Engineers.
3. Formation of any official group for young engineers was not reported.
4. Chairman of PEC consented that Pakistan/PEC will hold next 2nd International Young Engineering Convention (2nd IYEC) in 2016 and extend invitation to all member countries including other countries and young professional forums, especially Islamic countries of OIC group. As discussed and



agreed, Pakistan and Jordan will develop necessary charter and byelaws etc. for Young Engineers Societies (YES) to work in harmony in their professional developmental role. This will be reviewed by FEIIC EC for perusal/approval, which will be later on adopted by member economies in their jurisdiction.

29-6 *Nomination to the 2016-2017 Session of Council:*

- a. The nominations to the FEIIC Council for 2016-2017 Session were collected, as per the electoral guidelines in reference to the Articles 2, 6, and 7 from the FEIIC Constitution, and in response to the election notification issued on 26th August 2015. It was were distributed in the house (See *Appendix IX*).
- b. Engr. Keilani demanded that the nominations should be submitted in advance and should include a brief profile of the nominee. The house agreed to his suggestions.
- c. With the general consent of the house, participants were requested to nominate suitable candidates to enlist for election.
- d. Dr. Mediyeva, representing Kazakhstan, nominated Dr. Alshanov Rahman of National Engineering Academy of Republic of Kazakhstan to the position of Vice President in his absence.
- e. Pakistan nominated Engr. Sultan Mahmood, Institution of Engineers Pakistan, as council member, who was present as observer.
- f. Dr. Zhainakov Amanbek from Kyrgyzstan was nominated by Dr. Mediyeva in his absence.
- g. Dr. Ruslan Hassan of Institution of Engineers Malaysia submitted his nomination to the position of council member.
- h. Engr. Hisham Elshafei, invited participant from Egypt and representing Egyptian Syndicate of Engineers, was nominated to the position of council member.
- i. Engr. Sohail Bashir, IEP Pakistan and member of the outgoing council was nominated as council member.
- j. The list was updated for election to be conducted during 13th General Assembly meeting.



29-7 *Matters Arising: Round table discussions and suggestions by the attendees:*

a. Expansion of Executive Council

The nominations to the next council were more than the allocated numbers, hence, the possibility of expanding the executive council to include all the nominees was raised by the house. Prof Abang Abdullah defended the move based on the constitution, and affirmed that any amendment on the council's structure should be approved by General Assembly. At present the council consists of ten members.

Engr. Sohail asked for inclusion of the item in following General Assembly.

b. FEIIC website

SCE, as the General Secretariat, hosts a webpage for FEIIC (<http://feiic.saudieng.sa/>), meanwhile MySET maintained a website (<http://feiic.org/>) earlier. The house noticed that the contents of either webpages are old and were not updated timely.

All members are requested to forward the links of their activity reports to FEIIC General Secretariat to include it in our events list.

SCE, as the General Secretariat, undertook the responsibility to maintain the webpage in proper manner.

Decision 29-7(A): *Share activity reports with FEIIC General Secretariat*

Action by: *All members.*

Decision 29-7(B): *Update the webpage in a timely manner.*

Action by: *General Secretariat.*

c. Communication Issues

The communication between General Secretariat and members during the report period has progressed well, but communication between member countries still need attention.

Dr. Gulbazar Mediyeva suggested to establish better communication channels, and activate wider platform for regular discussion with members including Tajikistan and Uzbekistan, and other Central Asian countries.



It was suggested to create more interaction and better communication through inviting other member countries for participation in events and activities.

Decision 29-7(C): *Invite member countries to events and activities to establish better communication and interaction among member countries.*

Action by: *All members.*

d. Frequency of Meetings:

The outgoing session conducted two quarterly meetings, 27th Meeting on 24th May 2014 in Makkah, and 28th Meeting on 25th November 2014 in Putrajaya Malaysia, but missed the third meeting which was proposed to convene in Istanbul in June 2015.

The house suggested to find out ways to meet in timely manner. Dr. Jamil suggested to utilize video conferencing every three months.

Decision 29-7(D): *Convene online meetings of FEIIC members every three months through video conferencing.*

Action by: *General Secretariat, All members.*

e. Minutes of Meeting:

The attendees proposed that the minutes of meeting should be drafted and submitted for perusal of the house within a month from the date of convening the meeting.

Decision 29-7(E): *To draft and distribute the Minutes of Meeting within a month.*

Action by: *General Secretariat*

f. Permanent Secretariat:

Prof. Abang Abdullah stressed on the need of a permanent secretariat, to fortify and streamline FEIIC activities, and suggested that Saudi Council of Engineers, representing Saudi Arabia, to provide necessary facilities.

Dr. Jamil Jarallah, the Chairman of SCE, suggested to hold the subject until the next meeting, meanwhile the possibility of establishing the permanent office in KSA should be studied.

However, SCE offered to continue services of its staff, Mr. Mohammed Shafi, as Executive Secretary, as suggested by the house.



Decision 29-7(F): Study the possibility of establishing permanent secretariat in KSA.

Action by: Dr. Jamil Jarallah, Dr. Hussain Fadhli.

g. Strategic Plan:

Dr. Gulbazar Mediyeva brought up the issue of a long-term strategic plan to cover outstanding FEIIC activities for 5-10 years and the implementation to be closely monitored and supervised. The draft of the strategic plan to be received by each member country and contribute to its improvement by any amendments and suggestions introduced.

Dr. Jamil asked the house to prepare and submit their plans for distribution among the council members.

Engr. Jawed Salim Qureshi offered to prepare a plan and submit within a short period.

Decision 29-7(G): Draft long-term strategic plan for FEIIC activities.

Action by: All national members.

More involvement of Secretary General to revise and closely monitor the implementation of the approved plans for FEIIC to move ahead and ensure efficient development was requested by Dr. Gulbazar Mediyeva.

h. Widening reach of FEIIC:

Engr. Sohail Bashir put an example of Pakistan in propagating the 'FEIIC' through its events and conferences.

Both Malaysia and Jordan reported that they were and are keen to ensure the presence of FEIIC in their activities.

All the member countries are encouraged to include FEIIC as their organizing partner in forthcoming events.

Decision 29-7(H): Include FEIIC as organizing partner in major events.

Action by: All member countries.

Dr. Gulbazar invited FEIIC to join in forthcoming International Exhibition "Astana Expo-2017" on the theme "Future Energy" in June 2017.

i. FEIIC Engineering Award:



Engr. Jawed Qureshi, chairman of PEC, has proposed idea to introduce FEIIC Engineering Award every year. Pakistan volunteered to develop draft guidelines/criteria and to share with other members for their inputs before finalization.

Decision 29-7(I): *To introduce FEIIC Engineering Award and draft guidelines and criteria*

Action by: PEC, Pakistan.

j. Other issues:

Kazakhstan requested to initiate more FEIIC activities, and suggested to:

- i. Have a representative/full-time Council member from each member state, apart the regional offices, supervising the country engineering activities are performed complying with the approved strategy;
- ii. Facilitate discussions between member states to ensure scientific collaboration;
- iii. Monitor each member country's challenges in engineering with an aspiration to help in resolving the problems subject to available opportunities and sources, and establish a joint communication platform to showcase investment projects in engineering seeking partnership support.

29-8 **Closing:** The meeting was adjourned at 6:00 PM with a note of thanks to the host and attendees.



Appendices to the 29th FEIIC Executive Council Meeting Minutes

- I. Minutes of the 28th FEIIC Council Meeting, Putrajaya
- II. Regional Report - Kazakhstan
- III. Regional Report - Malaysia
- IV. Regional Report - Pakistan
- V. Regional Report – Jordan
- VI. Country Report – Saudi Arabia
- VII. EQAPS Presentation
- VIII. Outline of Madinah Accord
- IX. Nominations for election to the 2016-2017 Session.



Action items derived from the 29th Executive Council Meeting of FEIIC

(19/12/2015, Madinah, Saudi Arabia)

Ref.	Decision	Action by	Time frame
29-5(A)	<i>To conduct EQAPS Workshop in Jeddah</i>	<i>EQAPS Standing Committee, General Secretariat</i>	<i>8-9 May, 2016</i>
29-7(A)	<i>Share activity reports with FEIIC General Secretariat</i>	<i>All members</i>	<i>Throughout</i>
29-7(B)	<i>Update the webpage in a timely manner</i>	<i>General Secretariat</i>	<i>Frequently</i>
29-7(C)	<i>Invite member countries to events and activities to establish better communication and interaction among member countries.</i>	<i>All members</i>	<i>Throughout</i>
29-7(D)	<i>Convene online meetings of FEIIC members every three months through video conferencing</i>	<i>General Secretariat, All members</i>	<i>Every three months</i>
29-7(E)	<i>To draft and distribute the Minutes of Meeting within a month.</i>	<i>General Secretariat</i>	<i>January 2016</i>
29-7(F)	<i>Study the possibility of establishing permanent secretariat in KSA</i>	<i>Dr. Jamil Jarallah, General Secretariat</i>	<i>During this Session</i>
29-7(G)	<i>Draft long-term strategic plan for FEIIC activities</i>	<i>All national members</i>	<i>At the earliest</i>
29-7(H)	<i>Include FEIIC as organizing partner in major events</i>	<i>All member countries</i>	<i>Throughout</i>
29-7(I)	<i>To introduce FEIIC Engineering Award and draft guidelines and criteria</i>	<i>PEC, Pakistan</i>	<i>January 2016</i>